

WellRyde Dispatch Portal

Planning and Comparing Routes

Introduction

This job aid explains how to plan and compare routes in the WellRyde Dispatch portal. Click on the link below to go directly to that section of the job aid:

Planning and Comparing Routes

The instructions below explain how to view and compare routes side by side, see how the routes are laid out, view open availability of drivers, and determine whether the driver will be on time or late.



WellRyde Dispatch Portal Planning and Comparing Routes

Planning and Comparing Routes							
a. Click on the Routes tab .			Performance				
b. Click on the route name on the right side of the screen.		Q Search Route, Driver or Vehicle					
		Actions All Add/Remove Details					
		● 05012022_0 ▲ Jill Kusa <i>∢</i> ₩ 00:00 AM - 11:5	🔜 Sedan 🧪	CONFIRMED - Vehicle - Cost : \$0.00			
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			MON STAND		DRAFT - Vehicle - 2 Cost : \$0.00		
	nch screen display I may minimize so			•	npare up to 4 routes side-by-side		
Route Workbench Save	Reset 🖍 🗙	4 Trips All Unplanned	Quick × Actions - Q	Routes Drivers	Performance 🗙		
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▲2.67 mi ② 21 mins	▲35.76 mi ② 1h 4mins Idle : 7 h 27 mins				DRAFT I Van ♪ □ - Vehicle - ♪ :: \$0.00 Cost : \$0.00		
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C 00:00 AM 00:00 AM 0.00		Per page 200 🗢	« < 1 >	» MON STANDING ORDEI: 0	O Trip		

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Each route is laid out exactly as the driver sees the job on their mobile app.

- 🧿 a. Purple P is Pick up
- b. White D is Drop off

The Routes Screen displays as cards in time stamp sequence according to the scheduled pick up time

- c. Red or Green Time Clock on the left
 is the estimated time of arrival (ETA)
 - Green- On time
 - Red- Running Late
- d. **Gray Time** on the right is the scheduled trip pick up time

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Idle : 7 h	54 mins	Idle : 7 h	27 mins
Idle : 7 h	54 mins	Idle : 7 h	27 mins
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WellRyde Dispatch Portal

Planning and Comparing Routes

Planning and Comparing Routes Click on the Map Icon while this screen is displayed. Now, zoom in or zoom out on the map as needed to analyze the routes. Route Date Time Window Home / Route Workbench (=) 🗵 🕑 (\mathbf{X}) 4 0 (**¢**) (**i**) 01/05/2022 00:00 - 24:00 hrs 🗸 Q Search Alpharetta × Route Workbench Save Reset Performance × Routes Drivers Kennesaw ۲ Roswel acl PHYSICAL THERA CIN 05012022 01 6 CIX Q Search Route, Driver or Vehicle Corne DRIVER : JILL KUSA DRIVER : JILL KUSA Marietta. Sandy Actions All Add/Remove Details ~ ROUTE : 00:00 AM to 11:59 PM ROUTE : 01:00 AM to 01:00 PM oings las 141) Rev: \$0.00 Cost: \$0.00 Rev: \$0.00 Cost: \$0.00 By Mile By Mile DRAFT Sn PHYSICAL THERAPY: 0 Trip m Powder ~ DRAFT CONFIRMED .Springs 4 Ryan Gauvin 🖌 Redan d 🖾 - Vehicle - 🥖 + B 00:00 AM - 02:59 PM Rev: \$0.00 Cost : \$0.00 🚯 .Mableton 0 Stops completed 0 Stops completed Austell #2.67 mi @ 21 mins #35.76 mi O 1h 4mins DRAFT DIALYSIS: 0 Trip Douglasville Atlanta - Vehicle -Patrice Rhymer 🛤 Van 🥖 0. 🕑 🛄 Legend 🗕 Cost : \$0.00 3 11:59 PM Rev : \$0.00 Idle : 7 h 54 mins Idle : 7 h 27 mins © 1987-2022 HERE ms of use 05012022_01: 2 Trips . Unplanned Ouick Actions 🔻 🔍 🖌 🕹 All 💄 Jill Kusa 🥒 Sedan 4 - Vehicle -08:00 AM 08:00 AM \$ 0.00 () 09:16 AM 09:16 AM \$ 0.00 🗰 00:00 AM - 11:59 PM Cost : \$0.00 (1 Rev: \$0.00 CIRCODO0000.. . DOE, MONICA AME Trip Id LOS Status CIRC000000... . SPEARS, BRITT... AMB 1505 RIVER GREEN DR NW, ATLANTA, 1502 OAK IVY LN, LAWRENCEVILLE, G. AMBULATORY CONFIRMED SP PHYSICAL THERAPYM: 1 Trips DRAFT 08:15 AM (L) 10:09 AM C 08:21 AM Lill Kusa 🖪 Van 🥖 - Vehicle -1 CIRC00000030B AMBULATORY CONFIRMED SF CIRC0000000... & SPEARS, BRITT... AMB CIRCO000000... A DOE, MONICA 01:00 AM - 01:00 PM Rev: \$0.00 CLIFTON RD NE, ATLANTA, GA 30307 1551 CLIFTON RD NE. ATLANTA, GA 30. **O** Help MON STANDING ORDEI: 0 Trip 00:00 AM \$ 0.00 Per page 200 \$ C 00:00 AM Route Date Time Window 01/05/2022 / Route Workbench (=) (\$) 00:00 - 24:00 hrs 🗸 🛛 📿 Search Home (\mathbf{X}) ۵í۵ (M) (i) 9 E. Alpharetta ~* × Acworth Suwanee Route Workbench Save Reset ۲ .Kennesaw Roswell Aut nwn Peachtree 05012022 01 0 PHYSICAL THERA Rockmart Ni Corner Dacula' DRIVER : JILL KUSA DRIVER : JILL KUSA Marietta. Law renceville Sandy ROUTE : 00:00 AM to 11:59 PM ROUTE : 01:00 AM to 01:00 PM oings ,Dallas Bethle 141 278 Cost: \$0.00 🕄 Rev: \$0.00 Cost: \$0.00 🕄 Rev: \$0.00 By Mile By Mi Hiram, Sn Lilburn .Gravson Powder 65 CONFIRMED ~ DRAFT Springs 4 Snellville lucker +Stone Mableton 0 Stops completed 0 Stops completed Austell.ckaton. Mountain Mo _ A2.67 mi @ 21 mins A35.76 mi O 1h 4mins Decatur Douglasville Atlanta Villa .Temple ,Rica • • 0 C Legend mein Idle: 7 h 54 mins Idle: 7 h 27 mins (166) @ 1987-2022 HERE Terms of use Quick Search All Unplanned Q 271 Actions • Trips (B) 08:00 AM (B) 08:00 AM (\$ 0.00) () 09:16 AM 09:16 AM \$ 0.00 Trip Id LOS Status Rider's Name Driver Name Appointment Time PU Schedule CIRC0000000... A SPEARS, BRITT... AMB ... CIRCO000000... . DOE, MONICA AMB. 505 RIVER GREEN DR NW, ATLANTA, ... 1502 OAK IVY LN, LAWRENCEVILLE, G. JILL KUSA E CIRCO0000030A AMRULATORY CONFIRMED SPEARS BRITTANY X @ 08:00 AM 0 08:00 AM C 08:21 AM 108:15 AM 10:09 AM 10:00 AM × 0 12-00 PM

- Colored lines correspond to the colored line at the top of each route displayed on the left. Here you can view and compare the efficiency of each displayed route.
- Trips may be pulled from drivers who are running behind, and reassigned to drivers who show available open time, by dragging trip cards from one route to another. This type of edit is only temporary. Trips are not permanently added to the route using this drag and drop method.

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- a. Click the small x in the right hand corner of the route card. This action will remove that particuar trip from a route and reclassify that trip as unplanned to be reassigned later to someone else.
- b. When done comparing routes, click the small x in the right hand corner at the top of the route list card next to the route name. The empty route planning screen displays on the left.
 - This action will remove the lists of routes you were comparing side by side.
 - This action also closes out/clears the engine so that new routes can be confirmed or modified.

Important Note: The route planning/comparison screen needs to be empty before other functions can be performed.

Route Workbench Save Reset					
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DRIVER : JILL KUSA	DRIVER : JILL KUSA				
ROUTE : 00:00 AM to 11:59 PM	ROUTE : 01:00 AM to 01:00 PM				
Rev: \$0.00 Cost: \$0.00 🕄 🕥 By Mile	Rev: \$0.00 Cost: \$0.00 🚺 🕥 By Mile				
CONFIRMED	DRAFT 🗸				
0 Stops completed	0 Stops completed				
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Idle : 7 h 54 mins	Idle : 7 h 27 mins				
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